

## Time & Talent Sign-Up Sheet

“All of you are Christ’s body, and each one is a part of it.”  
1 Corinthians 12:27

What part of Christ’s body at Immanuel are you? A teacher? A singer? A writer? Our ministry fair highlighted many of the ways members serve at Immanuel; the list that starts at right and continues on page 9 offers more opportunities. How would you like to share your time and talents this year?

Please prayerfully consider how you would like to share your time and talents this year, then complete this form and place it in the marked baskets at church. Thank you.

**Name:**

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**Phone:**

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**Email Address:**

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**Hobbies/Special Interests/Recreation:**

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**What program you would like to see at Immanuel?**

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**Can we provide you with information on a particular volunteer opportunity? If so, please note**

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**In which areas would you be interested in sharing your time and talents (as you are able)?**

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## Ministry opportunities at Immanuel

### Worship

**Worship & Arts Committee:** Helps plan for worship and music, and coordination of special services.

**Altar Guild:** Prepares the Church for worship services, including set-up and cleaning of communionware and altar area.

**Acolytes:** Students in third through eighth grade serve during Sunday worship.

**Acolyte Coordinator:** Recruits and trains acolytes, and maintains the acolyte schedule.

**Art Committee:** Responsible for building’s artwork.

**Assisting Minister:** Helps lead worship through song, prayer, and assistance during communion.

**Communion Assistant:** Helps distribute Holy Communion.

**Eucharistic Minister:** Brings sacrament to homebound or hospitalized.

**Greeter:** Welcomes worshipers; assists visitors.

**Lay Reader:** Reads the Bible lessons during worship.

**Procession Participant:** Carries the Bible, Cross, or festival banner during opening/closing processions.

**Procession Director:** Sunday on-site director of procession participants.

**Usher:** Helps worshipers find seats, distributes bulletins, collects offerings, coordinates communion procession, and attends to special situations during worship.

### Music

**Bach Cantata Vespers Choir:** Series combines performance of a sacred cantata with an Evening Prayer service. Saturday rehearsals.

**Chancel Choir:** Leads congregation in song at 10:30 AM worship service. Sunday morning rehearsals.

## Ministry Opportunities, continued

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**Children's Choir:** For aspiring singers in third grade and older. Two rehearsal modules each year.

**Handbell Choir:** Averages one performance per month. Saturday morning rehearsals.

**Instrumentalist:** Plays instrument during worship service.

**Piano Accompanist:** Accompany congregation during midweek worship and other occasions.

### Outreach to Newcomers

#### New Member Outreach

**Committee:** Plans and coordinates New Member Sundays and orientation luncheons, Sunday coffee hours, Sunday greeters, membership information sessions and sponsors.

**Evangelism Committee:** Plans strategies for welcoming visitors; allocates advertising budget.

**New Member Sponsors:** Provide congregational hospitality to new members to help in assimilation.

### Learning Ministries

#### Adult Ed Steering Committee:

Plans and coordinates the Sunday adult class; schedules teachers and recruits discussion facilitators.

**Class Presenter:** Share your experience and expertise with the Adult Class or Focus Group.

**Library Committee:** Selects, catalogs, and maintains books.

**Learning Ministries Team:** Plans Sunday School year, recruits teachers, selects curriculum. Provides support for education staff.

**Alleluia Music & Arts Teacher:** Teaches hymns, explores religious art and helps children learn about liturgy.

**Sunday School Teacher:** Teaches the Christian faith. Co-teachers needed for each class; annual training.

**Youth Support Team:** Helps plan and coordinate Youth Group.

**Confirmation Teacher/Assistant/**

**Small Group Leaders:** Help teach confirmation classes for seventh and eighth graders.

**Nursery Coordinator:** Oversees church nursery, schedules and recruits workers, purchases supplies.

### Congregational Service

**Bach Cantata Vespers Reception:** Help prepare and serve light fare following Sunday evening vespers. Four events per year.

**Coffee Hour Server:** Hosts coffee hour after late Sunday worship, including set-up and clean-up. Food, drinks, and instructions are provided.

**Funeral Luncheon Server:** Set up, serve, and clean up after meals.

**Lenten Meal Coordinators:** Organize Lenten Suppers and other meals. Plan menu, recruit helpers.

**Reception Coordinator:** Organizes occasional receptions; recruits help, plans food and drinks, cleans up.

**Congregational Life Task Force:** Plans, promotes, and serves at four to six fellowship activities per year.

**Memorials Commission:** Plans use of memorial gifts received.

**Finance Committee:** Oversees congregation's financial affairs, including payment of all obligations and forwarding of benevolence monies; prepares budget.

**Offering Counters:** Teams count offerings following late worship.

**Ministry Committee:** Supports Pastor and staff; attends to spiritual care of the congregation.

**Office Volunteers:** Fill in during secretary's vacation, help with projects, assemble newsletters and special mailings.

**Property Committee:** Oversees all issues and finances related to maintenance and upkeep of Immanuel property.

**Stewardship Committee:** Coordinates annual stewardship campaign and meal; promotes use of time, talent, and money for Lord's work.

**Sunday Driver:** Transports those unable to drive themselves to and from church services.

### Community Service

#### Social Ministry Committee:

Supports congregational efforts to share Christ's love through benevolence giving and social outreach. Service programs and organizations include: Metropolitan Lutheran Ministry; Living in New Community; Habitat for Humanity, and others.

**Blood Drive:** Annual blood drive for Community Blood Center in Fellowship Hall.

#### Community Board Representative:

Serve as Immanuel's representative at neighborhood association meetings; Metropolitan Lutheran Ministry; Hollis Renewal Center; Living in New Community; Westport Cooperative Services; Westport Ministry in Housing.

**Delivery of Donated Goods:** Deliver donated items to social service organizations.

**Knitters:** Learn new techniques and knit items for distribution to groups such as Metropolitan Lutheran Ministries.

**Phase III Sack-A-Lunch:** Make sandwiches once a month to feed clients at City Union Mission.

**Women of Immanuel Circles:** Each of the circles supports a community project through financial support and gifts of supplies. Meetings include Bible study and are held monthly.

**Women's Sewing Group:** Sew lap pads for nursing home residents, bandages for the Cancer Society, and quilts for Lutheran World Relief. Meets monthly.